

NORTH HERTFORDSHIRE DISTRICT COUNCIL



4 December 2020

Our Ref Cabinet – 15.12.20
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To: Members of the Cabinet:

Councillor Martin Stears-Handscomb, Leader of the Council (Chair)
Councillor Paul Clark, Deputy Leader of the Council, Executive Member for Planning and Transport (Vice-Chair)
Councillor Ian Albert, Executive Member for Finance and IT
Councillor Judi Billing MBE, Executive Member for Community Engagement
Councillor Elizabeth Dennis-Harburg, Executive Member for Recycling and Waste Management
Councillor Gary Grindal, Executive Member for Housing and Environmental Health
Councillor Keith Hoskins MBE, Executive Member for Enterprise and Co-Operative Development
Councillor Steve Jarvis, Executive Member for Environment and Leisure

Deputy Executive Members: Councillors: Ruth Brown, Ian Mantle, Sam North, Helen Oliver, Sean Prendergast, Adem Ruggiero-Cakir and Carol Stanier.

**NOTICE IS HEREBY GIVEN OF A
MEETING OF THE CABINET**

to be held as a

VIRTUAL MEETING

on

TUESDAY, 15TH DECEMBER, 2020 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item	Page
1. WELCOME AND REMOTE/PARTLY REMOTE MEETINGS PROTOCOL SUMMARY	(Pages 7 - 8)
<p>Members are requested to ensure that they are familiar with the attached summary of the Remote/Partly Remote Meetings Protocol. The full Remote/Partly Remote Meetings Protocol has been published and is available here: https://www.north-herts.gov.uk/home/council-and-democracy/council-and-committee-meetings.</p>	
2. APOLOGIES FOR ABSENCE	
3. NOTIFICATION OF OTHER BUSINESS	
<p>Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chair will decide whether any item(s) raised will be considered.</p>	
4. CHAIR'S ANNOUNCEMENTS	
<p><u>Climate Emergency</u></p> <p>The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions.</p> <p>A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste.</p> <p>In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact.</p> <p>The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress https://www.north-herts.gov.uk/home/council-data-and-performance/policies/climate-change</p>	

Declarations of Interest

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

5. PUBLIC PARTICIPATION

To receive petitions, comments and questions from the public.

6. ITEMS REFERRED FROM OTHER COMMITTEES

Any Items referred from other committees will be circulated as soon as they are available.

7. STRATEGIC PLANNING MATTERS

REPORT OF THE SERVICE DIRECTOR – REGULATORY

(Pages 9
- 50)

The report identifies the latest position on key planning issues affecting the District.

8. NORTH HERTFORDSHIRE COMMUNITY LOTTERY

REPORT OF THE COMMERCIAL MANAGER AND SERVICE DIRECTOR - COMMERCIAL

(Pages
51 - 58)

To seek approval for the Council to introduce a Community Lottery that will generate additional revenue in support of, and to help good causes within the District.

9. IT CAPITAL - PURCHASING OF LAPTOPS

REPORT OF THE SERVICE DIRECTOR- CUSTOMERS

(Pages
59 - 66)

To consider a proposal to re-profile and reallocate IT capital expenditure ahead of the normal budget approval process in February in order to purchase laptops for staff.

10. DRAFT BUDGET REPORT 2021/22

REPORT OF THE SERVICE DIRECTOR - RESOURCES

(Pages
67 - 96)

To consider the Draft Budget 2021/2022.

11. SECOND QUARTER REVENUE MONITORING 2020/21

REPORT OF THE SERVICE DIRECTOR RESOURCES

(Pages
97 - 110)

To inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2020/21, as at the end of the second quarter.

- 12. INVESTMENT STRATEGY (CAPITAL AND TREASURY) MID-YEAR REVIEW 2020/21** (Pages 111 - 140)
REPORT OF THE SERVICE DIRECTOR - RESOURCES
- To receive an update on the progress with delivering the capital and treasury strategy for 2020/21, as at the end of September 2020.
- 13. LAND AT THE SNIPE. WESTON, HERTS** (Pages 141 - 150)
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To seek Cabinet's approval for the declaration as surplus to the District Council's requirements approximately 3.05 acres of land at The Snipe, Weston.
- 14. COVID-19 LEISURE CONTRACTS RECOVERY** (Pages 151 - 154)
REPORT OF THE SERVICE DIRECTOR – PLACE
- To consider the report regarding Covid-19 Leisure Contracts Recovery.
- 15. CHARNWOOD HOUSE, HITCHIN** (Pages 155 - 160)
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To seek Cabinet's decision on the potential letting or sale of Charnwood House, Hitchin to a community group.
- 16. EXCLUSION OF PRESS AND PUBLIC**
To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).
- 17. COVID-19 LEISURE CONTRACTS RECOVERY** 161 - 170
REPORT OF THE SERVICE DIRECTOR – PLACE
- To consider the report regarding Covid-19 Leisure Contracts Recovery.
- 18. LAND AT THE SNIPE, WESTON, HERTS** 171 - 190
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To seek Cabinet's approval for the District Council to enter into a Memorandum of Agreement for the joint marketing and disposal of the land at The Snipe, Weston.
- 19. CHARNWOOD HOUSE, HITCHIN** 191 - 244
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To seek Cabinet's decision on the potential letting or sale of Charnwood House, Hitchin to a community group.